



SANDWELL

Financial Planning and Treasury Accountant *Candidate Pack*

RB42296 | £55,609 - £59,025 per annum



*Recruitment led by retained search agents, **Robertson Bell***



Introduction

Sandwell Council is partnering with Robertson Bell in the recruitment of a Financial Planning and Treasury Accountant on a permanent basis. This is a key role within the Finance and Transformation directorate, supporting the Council's medium and long term financial planning, alongside the effective management of treasury activities and financial plan.

You will play an important role in ensuring the Council's financial plans are robust, sustainable and aligned to strategic priorities, while supporting sound cashflow management, borrowing and investment decisions.

The Organisation

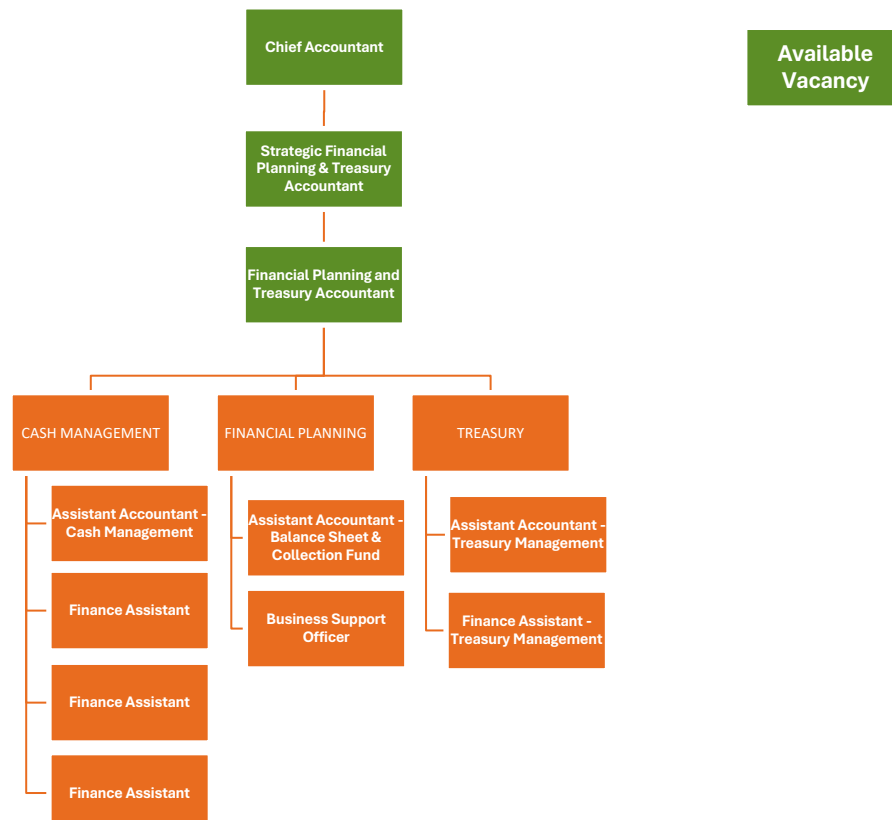
Sandwell is a metropolitan borough in the Black Country, made up of six towns – Oldbury, Rowley Regis, Smethwick, Tipton, Wednesbury and West Bromwich.

Located in the West Midlands, Sandwell borders Birmingham city, Dudley borough, Walsall borough and Wolverhampton city. The borough has excellent access to the national motorway network with five junctions feeding into the M5 and M6 motorways serving the South West, South East and North West regions of the UK.

Sandwell also benefits from a mainline train station – Sandwell and Dudley and the Midland Metro. The borough has 1,200 hectares of parks, playing fields and local green space, and over 30 miles of canals.

Sandwell Council is on a powerful journey of improvement and transformation. Having become the fastest council ever to exit intervention, and shortlisted for *Most Improved Council* at the 2025 LGC Awards, they are proud of the progress they're making and the direction they're heading. The Finance team is growing and ambitious, with a strong focus on learning and development, supporting colleagues to build rewarding careers while helping shape outstanding public services. As they work towards becoming a CIPFA-accredited employer, this is an exciting time to join a team that values talent, invests in people, and is committed to excellence.

Finance Structure





Job Description

Post	Financial Planning and Treasury Accountant
Responsible to	Strategic Financial Planning and Treasury Accountant
Advert Reference	RB42296
Contract Type	Permanent
Service Area	Finance
Salary	£55,609 - £59,025 per annum
Location / Base	Hybrid working with requirement of 2 days per week in office (minimum)

Job Summary

The Financial Planning Accountant within the Financial Planning and Treasury Team will work alongside the Strategic Financial Planning and Treasury Accountant to ensure the effective financial management of the functions under the remit of the post and provide financial advice and challenge to support delivery of services and achievement of Corporate Plan objectives.

The role will be responsible under the guidance of the Strategic Financial Planning and Treasury Accountant for the technical financial aspects of the area it supports which will include production of the medium-term financial plan (general fund and HRA), balance sheet review, collection fund accounting and forecasting, treasury management activities and input to the Treasury Management Strategy.

The postholder will play a key role in supporting the Council's change and transformation activities by providing strategic financial advice and guidance and offering innovative and creative solutions.

Current Duties and Responsibilities

- Work closely with the Strategic Financial Planning and Treasury Accountant on the corporate financial planning and budget setting process for the council, and support the production of the Medium Term Financial Strategy
- To lead on the detailed production of the Medium Term Financial Plan
- To lead on the review, monitoring and forecasting of the council's balance sheet
- To lead on the collection fund review and forecasting working with the relevant departments, including completion of statutory returns, year end accounting and contributing towards the corporate closure of accounts and production of the Statement of Accounts
- To lead on the annual review and analysis of the Council's fees and charges working with services and finance business partners
- To lead on the financial analysis and financial benchmarking for the Council, including financial research to support services where appropriate
- To liaise with the Council's pension fund administrator on a regular basis regarding future contributions to the pension fund
- To lead on treasury management activities and cashflow forecasting, including yearend accounting and contribute towards the corporate closure of accounts and production of the Statement of Accounts
- To report the financial performance of Treasury Management including production of the Treasury Strategy and related prudential and treasury indicators



- To regularly calculate and review the Council's short and long term borrowing requirements, including the liaison with capital accountancy colleagues to produce the capital financing requirement and minimum revenue provision
- To be the lead officer liaising with the Council's external treasury advisors on investment and borrowing requirements/opportunities
- To lead on yearend processes for the service areas under the remit of the role and contribute towards the corporate closure of accounts and production of the Statement of Accounts
- Ensure the relevant statutory returns are completed and submitted accurately and on time
- To provide strategic technical financial advice to colleagues across the council to influence decision making and support service delivery and improvements
- To ensure that appropriate financial procedures are in place and that the Council's Financial Regulations and Budgetary Framework operate effectively in respect of Treasury Management in particular, and work with service areas to address any areas of weakness. To highlight to the Strategic Financial Planning and Treasury Accountant where this is not the case
- To have a detailed understanding of relevant legislation and underlying concepts and principles of Local Government Finance, and to maintain and develop professional knowledge, skills and experience.
- To develop and produce policies and strategies relating to the service area and ensure that decisions are evidenced and supported by sound technical principles
- To produce and present accurate detailed and complex reports, articles and briefings both verbally and in writing on matters relating to the service area. This will often involve delivering potentially contentious communications to a wide range of audiences
- To adopt a collaborative, supportive, and challenging and, where appropriate, hands on approach, in providing advice, support and guidance on both established internal policy and external regulations or legislation to colleagues across the Council and to partner organisations
- To support the Strategic Financial Planning and Treasury Accountant in the motivational leadership of teams ensuring clarity of direction, effective communication and the development of employee's full potential. This will include deputising for the Strategic Financial Planning and Treasury Accountant where appropriate
- To be proactive in implementing effective remedial actions to ensure all finance service objectives are delivered on time and within budget. The role will also be instrumental in providing financial advice linked to remedial actions around delivery of objectives for the service area which they support
- To participate in the operation of the Council's Appraisal Scheme.
- Championing and executing an open culture of Equality, Diversity and Inclusion (EDI) throughout the council which reflects the council's policy, values and behaviours.
- Such other duties as may be appropriate to achieve the objectives of the post to assist the Service Area in the fulfilment of its objectives commensurate with the post holder's salary grade, abilities and aptitudes.
- The post holder must at all times carry out his/her responsibilities with due regard to the Council's policy, organisation and arrangements for Health and Safety at Work.

Person Specification

Qualifications

- CCAB Qualified (or equivalent) with evidence of Continuing Professional Development.

Experience

- A minimum of 3 years relevant experience in a finance role with preferably some in a Local Government setting:
 - Direct experience of managing teams.
 - Experience of managing tasks involving others.
 - Experience of supporting managing budgets.
- Experience of effective financial management and planning including delivering financial advice at a strategic level across services
- Experience of Treasury Management



- Experience of managing and developing individuals and teams to deliver the outcomes of the Directorate Business Plan and Corporate Plan.
- Experience of building effective partnerships, negotiating and consulting with internal and external stakeholders.
- Experience of working with general and or occasional guidance

Training

- Facilitation skills.
- Interpersonal and communication skills.
- Presentational skills.
- CCAB qualified and evidence of Continuing Professional Development
- Training in the Councils financial systems and processes
- Keeping up to date with Local Government Finance and Accountancy regulations

Special Knowledge

- Detailed understanding of underlying concepts and principles of the specific area within which this job operates.
- Knowledge of and ability to utilise Microsoft office based packages (e.g. Power point, excel, word).
- Knowledge of and ability to use financial systems

Circumstances (personal)

- Ability to attend evening meetings if required.
- Ability to travel to all parts of the borough.
- Flexibility and willingness to work with changing and conflicting demands

Values & Behaviours

- Ability to work well with others at all levels within the organisation.
- A confident, outgoing, enthusiastic and tenacious approach to work.
- A creative thinker who is able to challenge the thinking of others
- To adopt a flexible working style to manage across a broad range of areas and projects within the service area as required. Working in collaboration with other team members and contributing to all activities.
- Ability to motivate and influence others at all levels through positive relationships.
- Ability to work flexibly across areas of diversity

Practical and Intellectual Skills

- Ability to communicate at all levels through an approachable manner.
- Ability to present complex information verbally, in writing or numerical format to a high standard to a variety of audiences.
- Able to present a positive image of the service and the Council.
- Ability to manage own time effectively and to work to defined deadlines.
- Able to grasp complex and difficult concepts quickly and interpret them effectively.
- To have highly developed time management skills that will ensure the compliance to demanding and challenging timescales.
- Has an innovative and analytical approach to problem solving.

Benefits

We really value the hard work and commitment of our employees, which is why we offer lots of benefits to suit different work and personal circumstances and a working environment that encourages and inspires excellence. Here's what's on offer if you work at Sandwell Council:

- An Exclusive Employee Benefit Retail Discount Portal.
- Phones and Computers.



- Salary Sacrifice.
- Minimum of 31 Days Annual Leave Entitlement (Including 2 Extra Statutory Days Over Christmas).
- Additional Annual Leave Upon Completion of 5 Years' Service (Increase to 36 days).
- Annual Leave Purchase Scheme.
- Free Support via an Employee Assistance and Counselling Service.
- Access to the Local Government Pension Scheme.
- Flexible Working (Flexi Time Scheme).
- Smart Working.
- Car Parking.
- Cycle to Work Scheme.

The Application Process

Please find out more and apply by visiting our dedicated microsite online here, in line with the timescales below. Please submit a CV to our retained search agent, Robertson Bell. Applications will be under continuous review before the closing date, so please submit your CV ASAP to avoid disappointment!

<i>Application Closing Date</i>	Sunday 22nd February 2026
<i>Shortlist Delivery</i>	To be confirmed
<i>Interview Dates</i>	Week commencing Monday 9th March 2026

For further information contact our team at sandwellcouncil@robertsonbell.co.uk or 0203 824 7100.